

Policy No:	ACA-POL-0045															
Policy Title:	Graduation Honors for Graduate Programs															
Implementation Procedure:	<ul style="list-style-type: none"> • Identification of Graduation Honors Procedure (ACA-PROC-0015) • Curricular Evaluation Procedure (ACA-PROC-0011) 															
Date of Issuance:	AY 2015-2016															
Effectivity:	AY 2015-2016 to present															
Page Number:	One (1)															
Office of Origin: (Policy Expert)	Office of the Vice-President for Academic Affairs (VPAA) Office of the Dean, Graduate School															
"Supersedes" Notification:	ACA-POL-0020 Honors and Awards Policy															
Purpose of Policy:	This policy spells out the criteria for the award of graduation honors to the candidates for graduate degrees.															
Detailed Policy Statement:	<p>1. Candidates for graduation should obtain the following required General Weighted Average (GWA) for the corresponding honor computed according the specified grade distribution:</p> <table border="1" data-bbox="581 655 1279 835"> <thead> <tr> <th></th> <th>GWA</th> <th>Grade Equivalent</th> </tr> </thead> <tbody> <tr> <td>Summa Cum Laude</td> <td>98% and above</td> <td>1.00 – 1.05</td> </tr> <tr> <td>Magna Cum Laude</td> <td>95% - 97.99%</td> <td>1.06 – 1.16</td> </tr> <tr> <td>Cum Laude</td> <td>90% - 94.99%</td> <td>1.17 – 1.30</td> </tr> <tr> <td></td> <td>92% - 94% for DBA</td> <td></td> </tr> </tbody> </table> <p>2. The distribution of the grades is based on the following criteria: 40% - Thesis/Dissertation Manuscript 30% - Oral Defense and 30% - Academic Performance</p> <p>3. Candidate must finish the course according to the number of years indicated in the program of studies.</p> <p>4. The student must be enrolled for a minimum load of 6 units every term.</p> <p>5. The student must not obtain a grade below 88% (1.5) for Masters and 92% (1.25) for Doctoral in any subject.</p> <p>6. The student must pass the comprehensive examination during the first take with a grade of at least 85%.</p> <p>7. The student has not incurred an INCOMPLETE grade in any subject.</p> <p>8. The student has no record of AUTHORIZED WITHDRAWAL (AW) and / or UNAUTHORIZED WITHDRAWAL (UW) in any subject.</p> <p>9. The student must be within the required residency period and</p> <p>10. must not have been subjected to any disciplinary action in and off campus.</p>		GWA	Grade Equivalent	Summa Cum Laude	98% and above	1.00 – 1.05	Magna Cum Laude	95% - 97.99%	1.06 – 1.16	Cum Laude	90% - 94.99%	1.17 – 1.30		92% - 94% for DBA	
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Applicability:	Applicable to Graduate School students only															
Policy Approval Authority:	Vice-President for Academic Affairs															
Related Policies or References	<ul style="list-style-type: none"> • Graduation Policy (ACA-POL-0017) • Grading System Policy (ACA-POL-0013) • Student handbook 															
Definition:	<p>Semestral grade – the weighted average grade of a student in all courses in a given term.</p> <p>General average – the weighted average grade of a student in all academic courses during the student’s entire stay in the Colegio.</p>															
Prepared by:	Planning and Development Office															
Approved by:	 <hr/> Rev. Fr. Clarence Victor C. Marquez, O.P.															
Date Approved:																

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